



# Helpful Hints for Payment of Member Dues

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## DUES HELPER GUIDE

Grand Chapter elected to move the annual sorority year to a calendar year beginning January 2024.

- Dues are now being accepted for the 2025 Sorority Year. If you are **currently financial** and remitted after September 17, 2024, a late fee of \$10.00 must be included. If you have not been financial for one or more years, the reinstatement fee is \$15.00 or \$30.00, depending on number of inactive years. (**Late or reinstatement fees do not apply to Life Members**)
  - Delta DEAR = 62+ years of age. Reduced Local dues. Sorors must select their choice.
  - Please update your name and contact information on the Sisters Only Portal of the National website. Reminder that only personal email addresses are accepted. **No work email addresses.** If you need your login/password, new membership card, help with downloading the membership app and or changing your email, contact DST headquarters at 202-986-2400.
  - Dues must be paid all at one time (local & national dues) in order for payment to be processed.
  - Dues and completed form can be mailed to the Chapter at: The Federal City Alumnae Chapter Attn: Financial Secretary: P.O. Box 1605, Washington, DC 20013. All checks/money orders should be made payable to TheFCAC and include, in the note section, your member number.
    - ❖ The link for use of credit cards is online through the chapter's "members only" site. The credit card fee will be passed on to the soror.
    - ❖ **Unfinancial** members may contact [asstfinsecretary2@gmail.com](mailto:asstfinsecretary2@gmail.com) to request a link to submit dues by electronic payment.
  - Please allow time for processing of payment. We clear all checks and then process dues with National HQs — you will be added to our chapter's roster when National HQs has completed updating you.

If you have any questions about Dues, please contact the Financial Secretary:  
[FinancialSecretary@thefcacadst.org](mailto:FinancialSecretary@thefcacadst.org)

**Mail in Form, with check only- Annual Membership Dues Renewal SY 2025**

PLEASE COMPLETE AND INCLUDE IN ENVELOPE ALONG WITH YOUR PAYMENT

FILL IN THE DOLLAR AMOUNTS AS IT RELATES TO THE AMOUNT OF DUES TO BE PAID

<b>National Dues:</b>	* <u>\$190.00</u> (except Life Members)
Per Capita Fee: <b>This Fee applies to ALL Members</b>	* <u>\$10.00</u>
Late Fee: If <b>currently financial</b> and dues are remitted after September 17, 2024, but before January 1, 2025- include \$10.00. <b>Late fees do not apply to Life Members</b>	
Reinstatement Fees: If <b>currently not financial</b> enter \$15.00. Enter \$30.00 if not financial for two or more years. <b>Reinstatement fees do not apply to Life Members</b>	
Category Change Fee: (Changing status from Member-at Large to Regular Member -add \$25.00)	
<b>FCAC Local Dues:</b>	*Regular -\$150.00 _____ or *Delta DEAR -\$75.00 _____
	<b>TOTAL PAID \$</b>

\*Required payments. Check all of the required payments that apply to you and then total.

**PLEASE PRINT**

MEMBER NO. \_\_\_\_\_ CHAPTER OF INITIATION \_\_\_\_\_

FIRST NAME \_\_\_\_\_ LAST NAME \_\_\_\_\_

YOUR MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ Zip code \_\_\_\_\_

PREFERRED TELEPHONE # to be reached \_\_\_\_\_

EMAIL ADDRESS (No work email) \_\_\_\_\_

Birthday MONTH \_\_\_\_\_ DAY \_\_\_\_\_